

The Nigerian Content Development and Monitoring Board (NCDMB)

Expression of Interest

Land/Quantity/Geotechnical Surveying, Architectural and Engineering Firms

14 Introduction

The Nigerian Oil and Gas Industry Content Development Act was signed into law on April 22, 2010 by the President of the Federal Republic of Nigeria. The law established the Nigerian Content Development and Monitoring Board (NCDMB) to implement the provisions of the Act. The Bayelsa state government has offered the Board a parcel of land in Central Business District of Yenagoa upon which to build its headquarters. It is the intention of NCDMB to build a state of the art, multi-storey building on this parcel of land.

NCDMB hereby invites Expression of Interest from qualified Land Surveying firms, Geo-technical Survey firms, Architectural firms, Quantity surveying firms, Civil/Structural engineering design firms, mechanical engineering design firms, electrical engineering design firms and Heat, Ventilation and air conditioning firms for the provision of designs for this building complex.

2.0 Terms of Reference (TOR)

2.1 Scope of Work and Services

To carry out Geo-technical survey, Land survey, Architectural designs,

Engineering and design studies, detailed cost estimates necessary for the

the Headquarters building for NCDMB. The various services are as listed below:

2.1.1 Land Surveying

- Survey and produce survey plan for the parcel of land
- Process all necessary documents perfect Title of the parcel of land.

2.1.2 Geo-Technical Survey

- Provide geotechnical survey of the parcel of land necessary for detail engineering design of the building.

2.1.3 Architectural Design

- Participation in Architectural design competition

- Produce detail architectural design of drawings

2.1.4 Engineering Design

- Produce detail Civil/Structural designs and drawings
- Produce detail Electrical designs and drawings
- Produce detail Mechanical and plumbing designs and drawings

2.1.5 Heat Ventilation and Air-Conditioning (HVAC) Systems

- Provide detail design and drawings of HVAC system for the building.

2.1.6 Quantity Surveying

- Provide Bill of materials for all items necessary for the building.

2.2 Deliverables

The deliverables expected include Geotechnical survey report, Land survey plan, Architectural designs and drawings, Structural, Mechanical and electrical engineering designs calculations and drawings, HVAC design and drawings and Bill of Materials (BOM).

3-0 Requirements

Interested firms are to submit the following:

1. Detailed Company profile in English language.
2. Evidence of registration with professional bodies such as Architect's Council of Nigeria, COREN, NIQS, QSRBN, etc.
3. Firm's organizational structure including resume of key personnel showing qualified and certified personnel to carry out these works.
4. Details of relevant, verifiable experience of similar works that firm or group has undertaken in the Past fifteen (15) years. inside or outside Nigeria.
5. Audited accounts/financial reports for the last three (3) years
6. Tax clearance certificate for the past three (3) years.

7. Evidence of compliance with the Pensions Act
8. Evidence of financial capability/reference letter from a reputable Nigerian bank
9. Reference of three major customers that can be contacted for information/reference
10. HSE related certifications available: ISO
11. Quality Assurance System Certified ISO
12. Copy of Current Certificate of Registration with Corporate Affairs Commission (CAC).

4.0 Nigerian Content Requirements

1. Compliance to the provisions of The Nigerian Oil & Gas Industry Content Development Act 2010.
2. Consistent with The Nigerian Oil & Gas Industry Content Development Act 2010, NCDMB is committed to providing maximum opportunities for Nigerian capacity utilisation and development of in-country expertise and competence.\
3. Consultants and consortium to fully comply with the Nigerian content Act including in-country domiciliation of personnel, supporting activities and periodic reporting requirements assigned to project promoters
4. Consultants shall provide a detailed description of all work they will accomplish using Nigerian Resources (labour, materials & services).
5. Consultants shall provide a plan and strategy showing commitment to meeting Nigerian content targets in schedule of the Act and how they intend to complete the work in consistence with the Nigerian content Act.
6. Where applicable, evidence of Joint Venture, partnership or consortium in a MOU or Agreement between foreign Consultant and Nigerian Consultant, duly signed by both Consultants' CEOs, including evidence or plans of physical operational presence and setup in Nigeria.
7. Demonstrate that entity is a Nigerian-registered company. Submit certified true copies of CAC forms 02 & 07 including company memorandum & article of association and other evidence of entity's incorporation, shareholding & ownership structure in Nigeria. Maximizing Nigerian Content is a key contract priority, therefore foreign companies and multinationals shall demonstrate credible alliance with local companies by stating the specific work scope to be performed by their local affiliates.

Please note the following:

- This advert should not be construed as an invitation to bid.

- Only pre-qualified firms would be contacted to proceed to the stage of Request for Proposal.
- NCDMB reserves the right not to entertain questions on the disqualification of any firm for the next stage.
- NCDMB will communicate only with authorized firms known to be in this business and NOT through intermediaries of any description or Agents.

5.0 Closing date

Please address your letter of interest with the above requirements, in sealed envelopes addressed to:

The Executive Secretary,

Nigerian Content Development & Monitoring Board

Revenue House,

Lambert Eradiri road, Yenagoa. Bayelsa state.

To reach him **on or before 23rd August 2010.**

Signed

The Executive Secretary,

Nigerian Content Development & Monitoring Board

Yenagoa. Bayelsa state.